# Corona Measures of Clausthal University of Technology during the SARS-CoV-2 pandemic

(Valid as of: 08/31/2021 until further notice)

**Amended: 12/02/2021**

Changes to the previous version are highlighted in yellow.

## General

<table>
<thead>
<tr>
<th>Hygienic concept</th>
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<tbody>
<tr>
<td>Primarily the general <strong>hygienic concept</strong> of Clausthal University of Technology during the SARS-CoV-2 pandemic applies.</td>
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</tbody>
</table>

## Definitions

- People are considered “vaccinated” if they can deliver proof of a complete vaccination with one or multiple vaccinations named by the Paul Ehrlich Institute ([www.pei.de/impfstoffe/covid-19](http://www.pei.de/impfstoffe/covid-19)) if the last vaccination was at least 14 days ago.
- Also considered „vaccinated“ are those, who can prove by a PCR-test result that they have suffered a SARS-CoV-2 infection more than six months ago and who can prove they had one vaccination with a vaccine accepted by the Paul Ehrlich Institute at least 14 days ago.
- Individuals who are able to provide proof of prior SARS-CoV-2 coronavirus infection (testing by nucleic acid detection (PCR, PoC-PCR, or other nucleic acid amplification techniques) at least 28 days and no more than 6 months ago) will be considered “recovered”.
- Individuals who are able to provide proof regarding the absence of a SARS-CoV-2 coronavirus infection via PCR test (valid 48 hours maximum), rapid PoC antigen tests (valid 24 hours maximum), or supervised self-testing (valid 24 hours maximum) will be considered “tested”.

## Access to TU buildings

- All TU Clausthal buildings are subject to the 3G-restrictions. The current access restrictions can be found [here](http://example.com).
- By entering TU Clausthal buildings, people confirm that they meet the criteria of the 3G-rule.
- The restrictions do not apply to children who have not yet reached the age of six or are not enrolled in school yet, as well as to pupils who are regularly tested within an obligatory school testing concept.
| Events and meetings / 3G- and 2G-rule | • For events and meetings regarding study and teaching, please see Research, study and teaching.  
• For events with participants who are not members of TU Clausthal (externals), the 2G-rule applies in general while subject to the Corona Ordinance of Lower Saxony. Events with 16 and more participants are subject to the 2GPlus-rule. Participants are obliged to wear face masks (medical or FFP2/KN95-masks) until they have reached their seats. If the minimum distances can be kept, masks can be taken off when seated.  
• For internal events (work meetings), please see the paragraph employees. |
| Contact tracing | • For all meetings at TU Clausthal, contacts are traced according to § 6 subpara. 4 of the Corona Ordinance of Lower Saxony (QR-Code / Contact tracing list).  
• Work meetings are exempt from contact tracing. |
| Employees | Effective immediately and until further notice, employees are obliged to work from home, which means:  
• Where possible, work must be carried out from home as agreed upon by the superior.  
• This obligation applies regardless of whether mobile work was requested. In any case, the regulations of the work agreement regarding working hours, equipment, data protection and information security, accident prevention and liability (§§ 11, 14-17) must be observed, see here.  
• All superiors are strongly encouraged to examine whether their employees may work from home and to support remote work. Should the tasks under no circumstances be suited to be either fully or partly carried out from home, superiors must provide their employees with a written explanation.  
• On the other hand, employees are obliged to accept such an home-office offer should no major reasons object to it. |
| Home office | Working on-site / 3G-status of employees | • If remote work is not or only partially possible, work has to be carried out on-site where the 3G-rule applies.  
• Hence, only vaccinated or recovered employees or employees tested before starting work on-site may work in TU facilities.  
• This has to be documented daily. The superior oversees and documents the adherence to the 3G-rule daily. Templates for documentation can be found here and here.  
• Employees who are not recovered or vaccinated must show or provide proof of testing every day. A rapid test must not have been taken more than 24 hours ago, a PCR-test not more than |
48 hours. We offer two complimentary rapid tests per week on request. The rapid tests must be conducted under supervision. The test result must be documented (see proof of supervised testing, validity: 24 hours).

- In addition, complimentary „Bürgertests“ can be used or employees can bring their own accepted tests to take the rapid test under supervision.
- Personal contacts are to be reduced to an absolute minimum, video conferences are to be preferred.
- The existing hygiene and distance regulated still apply, especially the “AHA-L”-regulations.
- Employees are obliged to wear face masks (medical or FFP2-/KN95-masks) until they have reached their seat. If the minimum distances can be kept, masks can be taken off when seated.
- The necessity of all events, however small, should be carefully evaluated and conducted digitally, if possible.

### Flexi-time accounts

- Extension of the modified working time regulations until 12/31/2021. As of 01/01/2022, time credits of more than 60 hours will be capped at 60 hours (for part-time employees proportionally).

### Business trips (Domestic/abroad)

- Please avoid business trips if they are not essential. The decision of whether a business trip may still be taken falls upon the superior in charge of the business trip. Business trips especially to foreign risk areas according to the RKI are not permitted.

- However, as a matter of principle, business trips to destinations for which a travel warning has been issued by the Federal Foreign Office or which have been designated as high-risk/virus variant areas by the Robert Koch Institute are not permitted. If, after approval of a business trip has been granted, a travel warning is issued by the Federal Foreign Office or the destination is designated as a high-risk/virus variant area by the Robert Koch Institute, the previously granted approval is deemed revoked and the business trip thus cancelled. Employees are encouraged to inform themselves independently about travel warnings or high-risk/virus variant areas until shortly before their planned departure.

- Business trips to high-risk/virus variant areas are only possible in certain exceptional cases (e.g. imminent serious negative effects to the scientific success of a project, loss of research funding, time slots which are compulsory due to the research subject or which make presence on-site inevitable) and require the prior approval of the crisis management board.

- For entries from international high-risk/virus variant areas that are subject to regulatory quarantine, the following has to be considered additionally:
  - If you intend to end quarantine early by a negative RT-PCR test after five days or via an antigen-rapid test after seven days, approval of the crisis team is required prior to starting working on-site. TU Clausthal will not cover the costs for the tests.
- For entries from international high-risk/virus variant areas that are not subject to official quarantine, please note:
  Working on-site is generally not possible for 10 days after entry, and the crisis management board must be notified of entry. After submitting proof of a negative test for SARS-CoV-2, resuming your work on-site is possible earlier (at the earliest five days after entry with a negative RT-PCR test or at the earliest seven days after entry with a negative antigen rapid test). Costs for the tests will not be covered by TU Clausthal.
- For the period in which on-site work is not permitted, you have to work remotely or on a mobile basis, if possible. Paid leave will not be granted.

### Research, studies and teaching

#### 3G-rules for students

The **3G-rule applies to meetings for research and teaching irrespective of the number of participants and the incidence / warning level.** Thus, only vaccinated, recovered or tested persons may participate in a.m. meetings.

The obligation to provide proof falls on the participants. The proof should preferably be provided digitally. By participating in meetings, the participants confirm to meet the criteria of the 3G-rule. Participating in meetings without meeting the 3G-rule constitutes a regulatory offense. Appropriate adequate monitoring is compulsory. The concrete implementation is at the discretion of the responsible lecturer or the person responsible for the event, storage of health data is however not permitted.

The number of participants may particularly serve as a possible indicator for the exercise of that discretion. With small events, the efforts are considered little, and thus the implementability high, weighing them against aspects like staff capacity and the timeframe (e.g. not losing actual lecture time, no delays for subsequent lectures or meetings, etc.) Should a participant’s vaccination status be certain and known, a new examination might unnecessary. The measures are to be adapted at the lecturer’s own discretion for larger meetings or lectures.

Participants of courses and lectures are obliged to wear face masks (**medical or FFP2-/KN95-masks**), also at their seats and irrespective of distance.

#### Room occupancy

- For events in enclosed spaces, the distribution of seating should be such that the minimum distance of 1.5 m is maintained.
- Compliance with the minimum distance rule is waived for events, if and when the number of participants does not allow keeping minimum distance due to the room capacity limitations.
| Test offers and test certificates | - Every employee is still entitled to two complimentary self-tests per week which can be picked up at the info point against submission of the **Request and Declaration of consent**.  
Self-test center closes after **12/22/2021**  
- Students and lecturers, who are unable to provide proof of complete vaccination or proof of recovery, can use the central opportunity to self-test under supervision from Monday to Friday in the Mensa (canteen) only until 22/12/2021. The tests will be provided by TU Clausthal on site.  
- On the day of the event or lecture, students and lecturers can self-test under supervision only from 07:45 a.m. to 08:30 a.m. in the Mensa. Prior registration is not necessary. After the test, a certificate will be handed out, which can be used for the following 24 hours to participate in studies and teaching meetings at TU Clausthal.  
- Please come to the Mensa on time and note that longer waiting periods outdoors may arise. (From the road, the self-test center is located behind the Mensa and is well sign-posted). Last admissions for testing are at 08.30 a.m.  
  
**Additionally recognized test certificates for participance in study and teaching events:**  
- A test certificate from the complimentary „Bürgertestung“  
  (Validity PoC antigen test: 24 hours or PCR-test: 48 hours)  
- A self-antigen test taken under video surveillance from a test provider, is inadmissible. |
| Excursions | - Excursions to areas for which a travel warning has been issued by the Federal Foreign Office or which have been designated as high-risk/virus variant areas by the Robert Koch Institute are prohibited.  
- If a travel warning is issued by the Federal Foreign Office or the destination is designated as a high-risk/virus variant area by the Robert Koch Institute before the start of the excursion, the excursion cannot take place. Individuals who are about to take part in an excursion are encouraged to inform themselves independently about travel warnings or high-risk/virus variant areas until shortly before their planned departure. |
| Living study spaces | - The so-called “living study spaces“ are only permitted in areas allowing for control of the 3G-rule. |
| Sports | - |
- The 2GPlus-rule applies for the sports offers of TU Clausthal and the use of the showers and changing rooms irrespective of the number of participants and the incidence / warning level.
- Thus, only vaccinated or recovered persons with a negative test result may participate in selected courses. Please see further information here.
- Outdoor and indoor courses can generally be offered in compliance with the above-mentioned general regulations.
- If permitted by the type of sport, distance requirements must be observed.
- There is no obligation to wear masks during any sports activities.

**University library**

- Designated workstations may be used in accordance with the UB hygienic concept and in adherence to the 3G-rule.
- Contact data will be recorded.

**PC-Pools**

- PC-workstations may be used in accordance with the hygienic concept and in adherence to the 3G-rules (https://www.rz.tu-clausthal.de/fuer-studenten/pools-software/pc-pools).
- A PC reservation and contact tracing system is in place and must be used.

**Committee work / Work meetings**

- Personal contacts are to be reduced to an absolute minimum. Video conferences are to be preferred.
- Video conferences are to be preferred for committee meetings, official meetings and other meetings.
- Participants are obliged to wear face masks (medical or FFP2/KN95-masks) until they have reached their seats. If the minimum distances can be kept, masks can be taken off when seated.
- If attendance of members of the university who are not committee members is stipulated, access has to be guaranteed. This is to be considered in the respective hygienic concept.